Section A: Identifiers

01 v.01: COUNTRY CODE (mention list) – TO BE EXPANDED

- 036 Australia
- 040 Austria
- 056 Belgium
- 100 Bulgaria
- 124 Canada
- 191 Croatia
- 196 Cyprus
- 203 Czech Republic
- 208 Denmark
- 233 Estonia
- 246 Finland
- 250 France
- 276 Germany
- 300 Greece
- 348 Hungary
- 352 Iceland
- 372 Ireland
- 376 Israel
- 380 Italy
- 392 Japan
- 410 Korea
- 428 Latvia
- 440 Lithuania
- 442 Luxembourg
- 470 Malta
- 528 Netherlands
- 554 New Zealand
- 578 Norway
- 616 Poland
- 620 Portugal
- 642 Romania
- 643 Russia
- 703 Slovakia
- 705 Slovenia
- 724 Spain
- 752 Sweden
- 756 Switzerland
- 792 Turkey
- 826 United Kingdom

02 v.02: CABINET CODE
[first digits=country code, second digits=cabinet code starting with 001; e.g. 036-002]

03 v.03: CABINET NAME
[family name of PM; if PM was more than one legislative period in office or change in party composition call them X1, X2 etc.]
<table>
<thead>
<tr>
<th>04</th>
<th>v.04: TYPE OF GOVERNMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>single-party majority government</td>
</tr>
<tr>
<td>2</td>
<td>single-party minority government</td>
</tr>
<tr>
<td>3</td>
<td>minority coalition government</td>
</tr>
<tr>
<td>4</td>
<td>minimal winning coalition government</td>
</tr>
<tr>
<td>5</td>
<td>oversized coalition government</td>
</tr>
<tr>
<td>6</td>
<td>technical</td>
</tr>
<tr>
<td>7</td>
<td>caretaker</td>
</tr>
<tr>
<td>99</td>
<td>not known</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>05</th>
<th>v.05: NAME OF MINISTER</th>
</tr>
</thead>
<tbody>
<tr>
<td>[family name, first name; if same name for different people then call them X1, X2, ...]</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>06</th>
<th>v.06: PARTY MEMBERSHIP AT TIME OF APPOINTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>88</td>
<td>Not applicable (if not a member of a party)</td>
</tr>
</tbody>
</table>

**Section B: Characteristics of the appointment**

<table>
<thead>
<tr>
<th>07</th>
<th>v.07: DATE OF ENTRY TO MINISTERIAL APPOINTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>[ddmmyyyy; 99999999 if not known]</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>08</th>
<th>v.08: DATE OF EXIT FROM MINISTERIAL APPOINTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>[same as above]</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>09</th>
<th>v.09: MINISTERIAL POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Minister in the cabinet (full minister)</td>
</tr>
<tr>
<td>2</td>
<td>Minister outside the cabinet / Minister of State</td>
</tr>
<tr>
<td>3</td>
<td>Vice Minister (when he/she can vote substituting the Minister)</td>
</tr>
<tr>
<td>4</td>
<td>Junior Minister (delegated undersecretary with no vote in cabinet)</td>
</tr>
<tr>
<td>5</td>
<td>other (leave a note saying what this is)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10</th>
<th>v.10: OFFICIAL NAME OF MINISTERIAL APPOINTMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>[use literal English translation of the full name]</td>
<td></td>
</tr>
</tbody>
</table>
11 v.11: MINISTERIAL POLICY AREA
[Code the policy area covered by the ministry; if more than one policy area is covered use also following variables; e.g. if it is the Ministry of Family, Youth and Women code 11=17, 12=24, 13=41; if more than three policy areas are covered code only the three most important ones, ideally starting with the most important one, than the second, than the third]

1  PM or equivalent
2  Vice or deputy PM
3  without portfolio
4  finance / treasury / budget
5  economy
6  justice
7  foreign affairs
8  defence
9  interior
10 agriculture
11 fisheries, sea
12 industry
13 commerce
14 social affairs
15 health
16 labour, employment
17 family, youth
18 transport
19 construction, housing, urbanization
20 environment
21 research, technology
22 culture
23 foreign trade
24 posts, telecommunications
25 sports
26 foreign aid
27 civil service
28 public works
29 energy
30 planning, land management
31 regional affairs
32 war veterans, refugees and repatriation
33 relations with parliament
34 education
35 information
36 leisure, tourism
37 consumer affairs
38 food
39 women (gender–equal opportunities?)
40 European affairs
41 other
99 not known

12 v.12: MINISTERIAL POLICY AREA (optional)
[same as above]

88 Not applicable (if only one portfolio)

13 v.13: MINISTERIAL POLICY AREA (optional)
[same as above]

88 Not applicable (if only one portfolio)
v.14: PRIMARY REASON FOR EXIT FROM APPOINTMENT
[if there was more than one reason for exit from the ministerial post use also following
variables. If there were more than three reasons for exit consider only the three most
important ones, starting with the most important one, than the second, than the third]
0 Non politically relevant reasons (death, illness)
1 End of government: end of legislature
2 End of government: early elections
3 End of government: other cases (during legislative term)
4 Party of minister leaves government
5 Personal error
6 Departmental error
7 Consequence of sexual scandal
8 Consequence of financial scandal (personal/related to private business)
9 Consequence of financial scandal (related to party/political financing)
10 Low personal performance within the government
11 Policy disagreement between the minister and chief executive
12 Policy disagreement between the minister and his/her own party
13 Other controversy
14 Other reason for forced resignation / PM (minister leaves for another position
in or out of government without personal controversy but in the general
context of a reshuffle initiated by PM, see v. 45 for coding of this next
position;)
15 Other reason for forced resignation / own party (minister leaves for another
position in or out of government without personal controversy but in the
general context of a reshuffle of party delegation in government, see v. 45 for
coding of this next position;)
16 Other reason for unforced resignation (minister leaves for another high
position in or out of government without controversy, see v. 45 for coding of
this next position;)
99 Not known

v.15: SECONDARY REASON FOR EXIT (optional)
[same as above]
88 Not applicable (if only one reason for exit)

v.16: TERTIARY REASON FOR EXIT (optional)
[same as above]
88 Not applicable (if only one reason for exit)

Section C: Personal background and profile of individual

v.17: SEX
1 male
2 female

v.18: DATE OF BIRTH
[ddmmyyyy;
99999999 if not known]

v.19: DATE OF DEATH
[ddmmyyyy;
88888888 if not applicable (still alive)
99999999 if not known]

v.20: PLACE OF BIRTH
[name of town, country; NK if not known]

v.21: BORN ABROAD
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>yes</td>
</tr>
<tr>
<td>2</td>
<td>no</td>
</tr>
<tr>
<td>99</td>
<td>not known</td>
</tr>
</tbody>
</table>
22 v.22: EDUCATION
1 primary only
2 primary & secondary only
3 higher education non university
4 university / college
5 military education
6 post-graduate
99 not known

23 v.22: UNIVERSITY WHERE GRADUATED
[name of university, country; NK if not known]

24 v.23: FIELD OF HIGHER EDUCATION (if more than one field, use the two first digits to indicate the first field of higher education and the two last to indicate the other field of higher education, e.g. 0405 if mathematics and chemistry, 0708 if social sciences and law)
0001 agronomy
0002 economics / business / management
0003 engineering
0004 mathematics / computer science
0005 biology / chemistry / physics
0006 humanities
0007 social sciences
0008 law
0009 medicine
0010 military
0011 other
8888 not applicable
9999 not known

25 v.25: MAIN OCCUPATION DESCRIPTION PRIOR TO ANY POLITICAL OCCUPATION
We here code the prevalent occupation before the entrance in the political elite (before becoming MP or minister – or other political positions from which the individual for which the individual is living off – whatever comes first). If the biography does not indicate any stable occupational character for a long period before the political engagement (i.e. 10 years) code 1 (if there is no evidence that the person has lived off politics) or 12 (if the person lived off politics before becoming MP, minister etc.)
1 no (previous) occupation (including unemployed)
2 self-employed: professional (accountant, architect, lawyer, medical doctor etc.)
3 self-employed: small businessman
4 self-employed: farmer, fisherman
5 employed: professional (accountant, architect, lawyer, medical doctor etc.)
6 employed: middle management (department head, technician etc.)
7 employed: top management / director / CEO
8 employed: other white-collar worker
9 employed: blue-collar worker
10 education: school teacher
11 education: university professor
12 full-time politician (paid by party organisation, parliament, government; think tanks; living off politics)
13 full-time interest group official (trade union)
14 full-time interest group official (employers’ association)
15 International organization top management
16 International organization other
17 unemployed
18 other
99 not known
26 v.26: MAIN OCCUPATION SECTOR PRIOR TO ANY POLITICAL APPOINTMENT
1 Public sector
2 Private sector
88 not applicable
99 not known

27 v.27: NON OCCUPATIONAL EXPERIENCE (presence in a governance body for instance) PRIOR TO ANY POLITICAL APPOINTMENT
1 national trade union
2 national employers organization
3 national other interest group
4 supra-national trade union
5 supra-national employers organization
6 supra-national other interest group
7 governmental international organization
8 NGO
9 not known

28 v.28: PARLIAMENTARY/GOVERNMENT FAMILY TRADITION (ONE OF PARENTS)
1 yes
2 no
88 not applicable
99 not known

Section D: Personal characteristics at the time of appointment (or after a specific appointment)

29 v.29: MARITAL STATUS PRIOR TO APPOINTMENT
1 single
2 married
3 divorced
4 widowed
99 not known

30 v.30: NUMBER OF CHILDREN PRIOR TO APPOINTMENT
[99 if not known]

31 v.31: CONSTITUENCY PRIOR TO APPOINTMENT
[name of constituency; NA where not applicable; NK if not known]

32 v.32: MAIN RESIDENCE IN CONSTITUENCY
1 yes
2 no
88 not applicable
99 not known

33 v.33: HIGHEST POSITION WITHIN THE PARTY REACHED BEFORE APPOINTMENT
1 simple member
2 national level party body (larger than executive)
3 member of party executive
4 leader of parliamentary group
5 party leader
9 Not applicable (if not a member of a party)
99 not known
34 v.34: EVER BEEN MEMBER OF A LOCAL LEGISLATURE BEFORE APPOINTMENT
   0  No office
   1  Head of local executive (Mayor/President of Provincial or departmental government…)
   2  Member of local executive
   3  Member of local Council/parliament
   99 not known

35 v.35: EVER BEEN MEMBER OF A REGIONAL LEGISLATURE BEFORE APPOINTMENT
   0  No office
   1  Head of regional executive
   2  Member of regional executive
   3  Member of regional parliament
   99 Not known

NOTE (refers to 35-38): If a minister was at several occasions member of a legislature prior to the given appointment only consider the latest occasion prior to the appointment.

36 v.36: PARLIAMENTARY EXPERIENCE PRIOR TO APPOINTMENT (House)
   1  MP at time of appointment
   2  MP earlier
   3  Not applicable
   99 not known

37 v.37: PARLIAMENTARY EXPERIENCE PRIOR TO APPOINTMENT (Senate)
   1  MP at time of appointment
   2  MP earlier
   3  Not applicable
   99 not known

38 v.38: PARLIAMENTARY EXPERIENCE PRIOR TO APPOINTMENT (European)
   1  MP at time of appointment
   2  MP earlier
   3  Not applicable
   99 not known

39 v.39: PARLIAMENTARY EXPERIENCE PRIOR TO APPOINTMENT (Regional or State Legislatures – only for Federal/Regional systems)
   1  MP at time of appointment
   2  MP earlier
   3  Not applicable
   99 not known

40 v.40: TOTAL NUMBER OF YEARS SPENT IN HOUSE OF REPRESENTATIVES PRIOR TO APPOINTMENT
   [99 if not known]

41 v.41: TOTAL NUMBER OF YEARS SPENT IN SENATE PRIOR TO APPOINTMENT
   [88 if not applicable; 99 if not known]

42 v.42: TOTAL NUMBER OF YEARS SPENT IN EUROPEAN PARLIAMENT PRIOR TO APPOINTMENT
   [88 if not applicable; 99 if not known]

43 v.43: TOTAL NUMBER OF YEARS SPENT IN REGIONAL PARLIAMENT PRIOR TO APPOINTMENT (only for Federal/Regional systems)
   [88 if not applicable; 99 if not known]
**v.44: EXPERTISE IN THE POLICY AREA (SEE VARIABLES 11, 12, 13) GATHERED IN PARLIAMENTARY COMMITTEE (ANY LEVEL) PRIOR TO APPOINTMENT?**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>yes</td>
</tr>
<tr>
<td>2</td>
<td>no</td>
</tr>
<tr>
<td>99</td>
<td>not known</td>
</tr>
</tbody>
</table>

**v.45: MAIN OCCUPATION AFTER MINISTERIAL APPOINTMENT**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>New ministerial appointment at the national level</td>
</tr>
<tr>
<td>2</td>
<td>MP at the national level</td>
</tr>
<tr>
<td>3</td>
<td>Ministerial appointment at the regional level</td>
</tr>
<tr>
<td>4</td>
<td>MP at the regional level</td>
</tr>
<tr>
<td>5</td>
<td>Executive appointment at the supranational level</td>
</tr>
<tr>
<td>6</td>
<td>MP at the supranational level</td>
</tr>
<tr>
<td>7</td>
<td>High executive function at local level (mainly Mayor)</td>
</tr>
<tr>
<td>8</td>
<td>High party function (mainly President of the party)</td>
</tr>
<tr>
<td>9</td>
<td>Senior official in public sector</td>
</tr>
<tr>
<td>10</td>
<td>Senior official in private sector</td>
</tr>
<tr>
<td>11</td>
<td>Public sector employment</td>
</tr>
<tr>
<td>12</td>
<td>Private sector employment</td>
</tr>
<tr>
<td>13</td>
<td>International organization office</td>
</tr>
<tr>
<td>14</td>
<td>Retired</td>
</tr>
<tr>
<td>88</td>
<td>Not applicable</td>
</tr>
<tr>
<td>99</td>
<td>Not known</td>
</tr>
</tbody>
</table>

**v.46: CODER**